

# Cleaning Checklist:

Thank you for renting from me. To ensure the maintenance and care of our units, I am enclosing a cleaning checklist. It's important to us that the succeeding tenants have the opportunity to move into a very clean home.

## Bathroom

- Clean entire shower
- Clean tub, sink, and toilet
- Wipe inside and out of vanity

## Kitchen

- Wipe top of cupboard
- Clean hood vent
- Wipe inside and outside of cupboards
- Clean inside and outside of appliances
- Clean under appliances

## Bedrooms

- Wipe all shelves

## Miscellaneous

- Clean all light fixtures
- Clean all window blinds
- Dust windowsills
- Clean tops of doors and window casings
- Wash floors
- Wash windows
- Clear all belongings from storage unit/garage and sweep floor
- Clean up any garbage and/or dog dirt from yard
- Rake lawn & clean up any garbage in yards

All carpets must be professionally cleaned and receipt presented to the landlord or Assistant Manager.

Carpet Cleaners we recommend:

Courtesy Carpet Care	251-5550
Zion Carpet Service	273-3437

Cleaning Services (If you're too busy or choose not to clean these people are highly recommended- call in advance!)

Zill Cleaning	406-207-5709
Marko Cleaning	406-273-3166

Have your phone and cable TV disconnected and your mail forwarded!  
We are not responsible for lost mail or phone charges.

**NOTE: BE SURE TO REMOVE YOUR NAME FROM THE UTILITIES AS OF THE LAST DAY OF YOUR RESIDENCY. IF REMOVED EARLY YOU WILL BE CHARGED A \$50 ADMINISTRATIVE FEE IN ADDITION TO THE AMOUNT DUE.**

